

Resident Summary

Running a business

Version: 08/2007

Introduction

Many people want to work from home, whether they work for their employer or run their own business as an individual, partnership or limited company. This resident summary deals with this issue and how you can get permission.

This summary generally applies to all residents with:

- Southern Housing Group Ltd,
- Southern Home Ownership Ltd.

Different rights apply to different groups of tenants so you should also refer to your tenancy agreement or lease.

Can I work from home?

If you want to work or run a business from your home, you need our approval in writing. We will not refuse our permission unreasonably. We will need to be happy that your work or business doesn't break any planning laws and is unlikely to cause damage to the property or a nuisance or annoyance to others in the neighbourhood.

We will treat each request for permission individually, but the following examples can be used as a guide.

We will usually give permission if:

- you want to use part of your home as an office,
- you are a sales rep working from home,
- you want to install an additional phone line for your business,
- you want to advertise your phone numbers in trade publications,
- you are a registered child minder (providing you have the consent of your social services department).

We will **not** agree to you:

- advertising on the outside of the property,
- trade advertising using your home address,
- parking large commercial vehicles at the property/scheme,
- storing trade material, or
- carrying out car or other vehicle repairs.

Can we withdraw permission?

If your work or business did break planning laws then regardless of when we were made aware of this, we would ask you to stop or change your business.

Similarly, if your business became a nuisance or led to complaints, we would also ask you either to take steps to prevent the nuisance or to stop or change the business so that nuisance ceased.

If you ignored our request, we would consider taking action against you for breaking the terms and conditions of your tenancy agreement or lease.

Contact the Service Centre if you require any further advice or information.

Further information

If you would like any more information on this or any of our other policies please contact us using the details over the page.

Owner of the version: PST

Date of next review: TBC

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Contact us

If you live anywhere in the UK except the Isle of Wight, phone us on **0300 303 1771**

If you live on the Isle of Wight, phone us on **0300 303 1772**

All residents

Service Centre opening hours
8am to 8pm, Monday to Friday

Email us at
servicecentre@shgroup.org.uk

Write to us at **Service Centre,**
Southern Housing Group,
PO Box 643, Horsham RH12 1XJ

Visit our website at
www.shgroup.org.uk

For help with translations, or if a large type, Braille or audio summary would be useful, please contact the Service Centre.

Arabic

لمساعدتكم في الترجمة يرجى الاتصال بمركز الخدمة على هاتف 0300 303 1771.

Bengali

অনুবাদ সাহায্য পেতে হলে সার্ভিস সেন্টারে 0300 303 1682 নম্বরে ফোন করুন।

French

Si vous souhaitez recevoir de l'aide avec vos traductions, appelez le 0300 303 1771.

Somali

Wixii ah caawimo turjumaan ka soo wac Xarunta Adeegga telefoonka 0300 303 1771.

Spanish

Si necesita que le ayudemos con alguna traducción, llámenos al 0300 303 1771.

Turkish

Tercüme konusunda yardım için 0300 303 1683 'den Hizmet Merkezi'ni arayın.